



Republic of the Philippines
Professional Regulation Commission
Bids and Awards Committee
Central Office

P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



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Vice-Chairman

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Member

LAMA GRACE Q. YANG-EO
Member

CRISANTO L. DECENA
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ROSEWYNDALUZ G. GASCON
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Vice-Chairman

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OMAIMAH E. GANDAMRA
Member

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Provisional Member, IT Projects

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Member

Section VII. Technical Specifications

I. Technical Specification

REQUIREMENTS	Statement of Compliance Statements of "Comply" or "Not Comply"
1. QUANTITY: 405, 600 pieces	
2. SIZE: 8.27 x 11.67 inches (A4)	
3. MATERIALS: Vellum 120	
4. FRONT: With PRD ISO Codal (see format below)	
5. BACK: with Serial Number, PRD ISO Codal, PRC Logo and Bagong Pilipinas Logo (see format below)	
6. Submission of one (1) sample of the Pre-Printed Professional's Registry Card during the SUBMISSION and OPENING OF BIDS (to be included in the TECHNICAL COMPONENT ENVELOPE).	
ASSESSMENT of the quality of the Pre-Printed Professional's Registry Card will be made during the actual inspection.	

II. Other Requirements

1. The place of delivery for the Pre-printed Professional's Registry Card will be at the Central Office.	
2. The supplier shall ensure security in the delivery of the Pre Printed Professional's Registry Card from its plant to the premises of the PRC Central Office.	
3. Bidder shall assure PRC that the materials to be used are genuine and of good quality. The PRC Pre-printed Professional's Registry Card shall be made of materials specified above. Technical Specification of this TOR. Bidder shall ensure the quality and consistency of the prescribed material and size of the PRC Pre-printed Professional's Registry Card	
4. Bidder warrants that its owner, or any of its officials, has not offered and will not offer any sum of money or non-financial favor to any member of the Bids and Awards Committee (BAC), or any official or employee of the Commission, in return for a favorable consideration of the subject bid; and acknowledge and agree that such act of offer constitutes the criminal offense of bribery for which the owner of the company and the company shall be liable	



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for sanctions under existing laws and outright disqualification of the company from bidding.	
5. Supplier shall ensure the quality of the Pre-printed Professional's Registry Card. PRC shall countercheck the number of cards delivered and inspect them for quality control.	
6. Supplier shall issue a Certification to PRC that it shall manufacture PRC Pre-printed Professional's Registry Card for PRC use only. Supplier shall likewise provide PRC with a Certification that it supplied the PRC Pre-printed Professional's Registry Card in accordance with quantity and specifications and that no extra Pre-printed Professional's Registry Card have been printed for Supplier's use.	
7. Supplier shall deliver to PRC the Pre-printed Professional's Registry Card in accordance with the time frame provided in the contract.	
8. Acceptance of delivery of the PRC Pre-printed Professional's Registry Card shall be evidenced by appropriate delivery receipts/invoices duly signed by the PRC official after proper inspection of the delivered Pre-printed Professional's Registry Cards.	
9. The rejected Pre-printed Professional's Registry Card due to errors attributable to Supplier shall be borne by it in the amount equivalent to the cost of Pre-printed Professional's Registry Card. The defective Pre-printed Professional's Registry Card must be reported within the day and the replacement to be provided by the Supplier within 3 calendar days upon receipt of the report. Defective Pre-printed Professional's Registry Card shall be disposed by the Supplier through shredding and certificate of disposal shall be provided for this purpose.	
10. Unless prevented by fortuitous event, failure of Supplier to comply with the terms and conditions of the contract, particularly the full delivery of the number of Pre-printed Professional's Registry Card required by PRC, PRC shall be authorized to deduct/retain, as liquidated damages, from any money due to Supplier or collect from the performance security an amount equal to one-tenth (1/10) of one percent (1%) of the contract price of the undelivered PRC Pre-printed Professional's Registry Card for every calendar day of delay in the delivery of the PRC Pre-printed Professional's Registry Card, but not to exceed fifteen percent (15%) of the contract price of the delivered items	
11. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from During the contract implementation the Supplier for a minimum period specified in the Contract. The obligation for the warranty shall be	



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covered by, at the Supplier's option, either retention money in an amount equivalent to at least ten percent (10%) of every progress payment, or a special bank guarantee equivalent to at least ten percent (10%) of the Contract Price or other such amount if so specified in the Contract. The said amount shall only be released after the lapse of the warranty period specified in the Contract; provided, however, that the Supplier delivered are free from patent and latent defects and all the conditions imposed under the Contract have been fully met.

12. PRC has the right to terminate the Contract upon constructive receipt of written notice and forfeit in its favor the performance security posted by Supplier, without need of judicial action, should Supplier fail to perform any of its obligations/undertakings stipulated under the Contract. Further, any change in the Contract, except the contract price, shall not require prior approval of the surety and shall in no way annul, release or affect the liability of the supplier.

13. Supplier warrants that all the rules on bidding have been complied with; that all representations in the proposals and the documents submitted are complied with; and that any information that may come to the knowledge of PRC that any of the provisions is not complied with shall be a basis for the termination of the contract by PRC without need of judicial action.

13. Supplier shall hold and save PRC free from liability of any nature for, or on account of, any copyrighted compositions, secret process, patented inventions, articles, or appliances manufactured or used in the performance of the contract.

14. In case shortage in the number of Pre-printed Professional's Registry Card will occur during the validity of the contract, PRC may procure with the supplier at a discounted rate of 10% from the specified rate per item.

15. The supplier shall send the Statement of Accounts within five (5) working days after the delivery of items per tranche.



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Professional Regulation Commission
Philippines
PROFESSIONAL'S REGISTRY CARD

Card must be filled out with blue or black ink. All fields must be completed. (Failure to complete a field may result in the card being rejected.)

Last Name		First Name		Middle Name	
Profession		Registration Date (month/year)			
Registration Number		Place of Registration			
Birth Date (month/year)		Birth Place		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Nationality		Email Address		Contact No.	
Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		Spouse's Name		Spouse's Citizenship	
Type of Examination: <input type="checkbox"/> With Examination <input type="checkbox"/> Without Examination					
Rating (General Average): _____ Date of Examination: _____ Place of Examination: _____					
<input type="checkbox"/> Without Examination					
Registration No.: _____ Date of Registration: _____ (month/year)					
Signature			Right Thumb Mark		
School Graduated:					
School Address:					
Degree Completed:					
Date Graduated (month/year):					
Permanent Office Address:					
Present Office Address:					
Father's Name (month/year):					
Occupation:					
Mother's Name (month/year):					
Occupation:					
I HEREBY CERTIFY that all information and statements in this Professional Registry Card (PRC) are true and correct to my own knowledge and that I am fully aware that any false information or statement in this PRC card will be subject to applicable administrative and criminal law.					
I agree to the PRC Privacy Policy and hereby consent to the collection and processing of my personal data in accordance therewith.					
Signature Over Printed Name			Date Signed		
FOR PRC PROCESSING					
Registered by:					
Printed Name & Signature					
<input type="checkbox"/> Change of Status		<input type="checkbox"/> Updating of Data		<input type="checkbox"/> Revision of Name	
TO:		TO:		TO:	
See at No. / Date (month/year):		See at No. / Date (month/year):		See at No. / Date (month/year):	
Processed by:		Processed by:		Processed by:	
PRINTED NAME & SIGNATURE		PRINTED NAME & SIGNATURE		PRINTED NAME & SIGNATURE	
Date:		Date:		Date:	
Approved by:		Approved by:		Approved by:	
PRINTED NAME & SIGNATURE		PRINTED NAME & SIGNATURE		PRINTED NAME & SIGNATURE	
Date:		Date:		Date:	

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September 13, 2024
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SERIAL NUMBER: 0000001

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Rev. 10
September 13, 2024
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1. Compliance with the statements must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, brochures etc., as appropriate.
2. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.
3. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 4.

**ACKNOWLEDGEMENT AND COMPLIANCE WITH THE TERMS OF
REFERENCE FOR THE EARLY PROCUREMENT ACTIVITY FOR THE
PROCUREMENT OF SUPPLY, PRINTING, AND DELIVERY OF PRE-
PRINTED PROFESSIONAL'S REGISTRY CARD (PRECA) FOR CY 2025**

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE

Designation of the Representative: _____
Name of the Company: _____



SERIAL NUMBER: 0000001



Professional Regulation Commission
Manila, Philippines
PROFESSIONAL'S REGISTRY CARD

Colored Picture with
name tag in plain
white background
taken within the last
six (6) months
(Photo as required in
online.prc.gov.ph)

Last Name:		First Name:		Middle Name:	
Profession:			Registration Date (mm/dd/yyyy):		
Registration Number:			Place of Registration:		
Birth Date (mm/dd/yyyy):		Birth Place:		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Nationality:		Email Address:		Contact No.:	
Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widow/er <input type="checkbox"/> Separated		Spouse's Name:		Spouse's Citizenship:	

Type of Examination:
☐ **With Examination**
☐ Complete ☐ Removal ☐ Theoretical ☐ Practical

Rating (General Average): _____ Date of Examination: _____ Place of Examination: _____

☐ **Without Examination**

Resolutio No.: _____ Date of Resolution: _____ mm/dd/yr

Specimen Signature	Right Thumb Mark
<div></div>	<div></div>

School Graduated: _____

School Address: _____

Degree Completed: _____ Date Graduated (mm/dd/yyyy): _____

Permanent Home Address: _____

Present Home Address: _____

Father's Name (LN, FN, MN): _____ Citizenship: _____

Mother's Name (LN, FN, MN): _____ Citizenship: _____

CONFORME

I DO HEREBY CERTIFY that all information and statement in this Professional Registry Card (PRCa) are all true and correct of my own knowledge, and that I am fully aware that any false information or statement in this PRCa shall hold me liable under applicable administrative and criminal laws.

I agree to the PRC Privacy Notice and give my consent to the collection and processing of my personal data in accordance thereto.

Signature Over Printed Name

Date Signed

FOR PRC PROCESSING

Registered by: _____

Printed Name & Signature

<input type="checkbox"/> Change of Status	<input type="checkbox"/> Updating of Data	<input type="checkbox"/> Reversion of Name:
TO: _____	TO: _____	TO: _____
Reso.No./ Date (mm/dd/yyyy): _____	Reso.No./ Date (mm/dd/yyyy): _____	Reso.No./ Date (mm/dd/yyyy): _____
Processed by: _____	Processed by: _____	Processed by: _____
PRINTED NAME & SIGNATURE Date: _____	PRINTED NAME & SIGNATURE Date: _____	PRINTED NAME & SIGNATURE Date: _____
Approved by: _____	Approved by: _____	Approved by: _____
PRINTED NAME & SIGNATURE Date: _____	PRINTED NAME & SIGNATURE Date: _____	PRINTED NAME & SIGNATURE Date: _____